

Law Offices of  Gail Seeram
IMMIGRATION LAW FIRM

1-877-GAIL-LAW

1013 N. Pine Hills Road, Orlando, Florida 32808
848 N. John Young Pkwy., Kissimmee, Florida 34741
Tel 407-292-7730 • Fax 407-292-7735
Gail@GailLaw.com • www.GailLaw.com

Thank you for considering our office for the preparation of your Application for Naturalization (Form N-400).

Please complete Step 1, Step 2, and Step 3 (see below) before making an appointment with our Kissimmee Office or before mailing documents to our office.

STEP 1: SIGN & AGREE

We will prepare and file Form N-400 for \$299.00 if ALL the conditions below are met (*please initial*):

- _____ NO prior arrest or conviction during lifetime – anywhere in the world
- _____ NO prior appearance in immigration court or prior removal order
- _____ NO waiver is required to be filed (such as medical waiver or 212(c) waiver)
- _____ CLIENT must pay \$299.00 non-refundable fee by credit or Amscot Money Order (no cash accepted)
- _____ CLIENT must pay filing fees of \$680.00 by Personal Check or Amscot Money Order (no cash accepted)
- _____ CLIENT understands Attorney consultation is NOT included (unless fee of \$100.00 is paid)
- _____ CLIENT will receive ALL notices (receipt, biometrics, interview) and will not be notified by our office
- _____ CLIENT is responsible for responding to any RFE (Request for Evidence)
- _____ CLIENT is responsible for learning U.S. History and English words for reading/writing test
- _____ CLIENT understands Attorney will NOT assist in test preparation
- _____ CLIENT understands Attorney will NOT attend interview (unless fee of \$500.00 is paid)
- _____ CLIENT must complete ALL steps in ONE office visit at Kissimmee Office or by mail/email
- _____ CLIENT understands any other immigration services requires an additional legal fee
- _____ CLIENT understands that Attorney has no control over processing times, procedures or results

I, _____ (print name), read and understand above agreement.

Client Signature _____ Date: _____

STEP 2: GATHER DOCUMENTS

Please give our office COPIES of the documents below – we will NOT start without these documents.

- Check or Money Order for \$680.00 payable to “Department of Homeland Security”
- Two Passport Photos
- COPY of green card (front & back)
- COPY of birth certificate for Applicant
- COPY of driver’s license for Applicant
- COPY of marriage certificate from ALL of Applicant’s past marriages
- COPY of final divorce from ALL of Applicant’s past marriages
- COPY of death certificate for deceased spouse (if applicable)
- COPY of husband/wife green card or U.S. birth certificate or Certificate of Naturalization
- COPY of birth certificate for ALL children living in or outside the U.S.
- COPY of all pages in current passport
- COPY of all pages in old/expired passports
- COPY of translation for all foreign documents listed above

STEP 3: COMPLETE BIOGRAPHICAL INFORMATION

MY INFORMATION	CELL PHONE	EMAIL
FIRST NAME	MIDDLE NAME	LAST NAME
DATE OF BIRTH	CITY & COUNTRY OF BIRTH	NATIONALITY/CITIZENSHIP
SOCIAL SECURITY NUMBER	ALIEN NUMBER	GENDER <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
OTHER NAMES USED (MAIDEN NAME)	WOULD YOU LIKE TO CHANGE YOUR NAME? <input type="checkbox"/> No <input type="checkbox"/> Yes (explain)	ARE EITHER OF YOUR PARENTS U.S. CITIZENS? <input type="checkbox"/> No <input type="checkbox"/> Yes (explain)
HOW MANY TIMES ARRESTED? <input type="checkbox"/> None <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4	DID YOU EVER SEE IMMIGRATION JUDGE? <input type="checkbox"/> No <input type="checkbox"/> Yes (explain)	DID YOU EVER FILE IMMIGRATION PETITION? <input type="checkbox"/> No <input type="checkbox"/> Yes (explain)
MY FATHER INFORMATION		
FIRST NAME	MIDDLE NAME	LAST NAME
DATE OF BIRTH	CITY & COUNTRY OF BIRTH	WHERE DOES YOUR FATHER LIVE TODAY?
MY MOTHER INFORMATION		
FIRST NAME	MIDDLE NAME	LAST NAME / MAIDEN NAME /
DATE OF BIRTH	CITY & COUNTRY OF BIRTH	WHERE DOES YOUR MOTHER LIVE TODAY?
MY MARITAL HISTORY		
HOW MANY TIMES MARRIED? <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	DID YOU OBTAIN GREEN CARD THROUGH MARRIAGE TO A U.S. CITIZEN? <input type="checkbox"/> No <input type="checkbox"/> Yes	DID YOU EVER FILE IMMIGRATION PETITION FOR ANY CURRENT OR PAST SPOUSE? <input type="checkbox"/> No <input type="checkbox"/> Yes
CURRENT SPOUSE		
FIRST NAME	MIDDLE NAME	LAST NAME / MAIDEN NAME /
DATE OF BIRTH	CITY & COUNTRY OF BIRTH	NATIONALITY/CITIZENSHIP
DATE OF MARRIAGE	CITY & COUNTRY OF MARRIAGE	SOCIAL SECURITY NUMBER
ALIEN NUMBER (IF SPOUSE HAS GREEN CARD)	IF SPOUSE IS U.S. CITIZEN, HOW ACQUIRED? <input type="checkbox"/> Birth <input type="checkbox"/> Naturalized	DATE & PLACE SPOUSE BECAME U.S. CITIZEN
EX-SPOUSE		
FIRST NAME	MIDDLE NAME	LAST NAME / MAIDEN NAME /
DATE OF BIRTH	CITY & COUNTRY OF BIRTH	NATIONALITY/CITIZENSHIP
DATE OF MARRIAGE	CITY & COUNTRY OF MARRIAGE	SOCIAL SECURITY NUMBER
ALIEN NUMBER (IF SPOUSE HAS GREEN CARD)	IF SPOUSE IS U.S. CITIZEN, HOW ACQUIRED? <input type="checkbox"/> Birth <input type="checkbox"/> Naturalized	DATE & PLACE SPOUSE BECAME U.S. CITIZEN
HOW MARRIAGE ENDED? <input type="checkbox"/> Divorce <input type="checkbox"/> Death <input type="checkbox"/> Other	DATE OF DIVORCE (or DEATH)	CITY & COUNTRY OF DIVORCE
MY CHILDREN		
	HOW MANY CHILDREN? <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	
FIRST NAME	MIDDLE NAME	LAST NAME / MAIDEN NAME /
DATE OF BIRTH	CITY & COUNTRY OF BIRTH	CURRENT ADDRESS
MY CHILDREN		
FIRST NAME	MIDDLE NAME	LAST NAME / MAIDEN NAME /
DATE OF BIRTH	CITY & COUNTRY OF BIRTH	CURRENT ADDRESS

FIRST NAME	MIDDLE NAME	LAST NAME / MAIDEN NAME /
DATE OF BIRTH	CITY & COUNTRY OF BIRTH	CURRENT ADDRESS
FIRST NAME	MIDDLE NAME	LAST NAME / MAIDEN NAME /
DATE OF BIRTH	CITY & COUNTRY OF BIRTH	CURRENT ADDRESS
FIRST NAME	MIDDLE NAME	LAST NAME / MAIDEN NAME /
DATE OF BIRTH	CITY & COUNTRY OF BIRTH	CURRENT ADDRESS

MY ADDRESS FOR PAST 5 YEARS

PRESENT ADDRESS	DATE STARTED LIVING AT ADDRESS	PRESENT
PAST ADDRESS	DATE STARTED LIVING AT ADDRESS	DATE STOP LIVING AT ADDRESS
PAST ADDRESS	DATE STARTED LIVING AT ADDRESS	DATE STOP LIVING AT ADDRESS
PAST ADDRESS	DATE STARTED LIVING AT ADDRESS	DATE STOP LIVING AT ADDRESS
PAST ADDRESS	DATE STARTED LIVING AT ADDRESS	DATE STOP LIVING AT ADDRESS

MY EMPLOYMENT FOR PAST 5 YEARS

COMPANY NAME & ADDRESS	OCCUPATION/ JOB TITLE	DATE START JOB - DATE STOP JOB -
COMPANY NAME & ADDRESS	OCCUPATION/ JOB TITLE	DATE START JOB - DATE STOP JOB -
COMPANY NAME & ADDRESS	OCCUPATION/ JOB TITLE	DATE START JOB - DATE STOP JOB -
COMPANY NAME & ADDRESS	OCCUPATION/ JOB TITLE	DATE START JOB - DATE STOP JOB -
COMPANY NAME & ADDRESS	OCCUPATION/ JOB TITLE	DATE START JOB - DATE STOP JOB -

LIST ALL TRIPS TAKEN OUTSIDE THE U.S. SINCE OBTAIN GREEN CARD

DATE LEFT THE U.S.	DATE RETURNED TO U.S.	TRIP MORE THAN 6 MONTHS? <input type="checkbox"/> No <input type="checkbox"/> Yes	COUNTRIES TRAVELED TO
		<input type="checkbox"/> No <input type="checkbox"/> Yes	
		<input type="checkbox"/> No <input type="checkbox"/> Yes	
		<input type="checkbox"/> No <input type="checkbox"/> Yes	
		<input type="checkbox"/> No <input type="checkbox"/> Yes	
		<input type="checkbox"/> No <input type="checkbox"/> Yes	